



# DOCTORAL TRAINING INDIVIDUAL TRAINING PROGRAM

2013/2014

to return to Doctoral School

STUDENT :

NAME : \_\_\_\_\_ First Name : \_\_\_\_\_ Signature :

☎ \_\_\_\_\_ Mail (university) : \_\_\_\_\_

Year thesis in progress : \_\_\_\_\_ Thesis contract (MESR, CIFRE, DGA, JCE, ...)  
\_\_\_\_\_

Rounded number of month outside university (thèse CIFRE, co-tutelle, ...) :  $n_h$  = \_\_\_\_\_  
month

Professional project with my PhD : ☐ public research ☐ professor ☐ teacher  
☐ research and development (company) ☐ other

Complementary informations on the professional project :

Remarks :

**Visa of the thesis director:**

**I undersigned,**

**Name : \_\_\_\_\_ First Name : \_\_\_\_\_ Laboratory : \_\_\_\_\_**

**Certifies prepared this individual training with the PhD plan and approved it.**

**The : \_\_\_\_\_**

**Mandatory signature :**



## NOTICE INDIVIDUAL TRAINING PROGRAM

2013/2014

**contact :** omar.el-kedim@utbm.fr

All registered PhD student in the doctoral school ED SPIM must follow a volume of 100 hours of training during the three years of thesis.

However, this volume can be reduced in case of specific situation such as CIFRE or co-supervision with a foreign university, etc, but it must be justified and clear in the individual training program. A long absence from the institution can justify a number of hours in the training plan (proposed by the federal university) smaller and that proportionally. However, we encourage PhD students who are far from the federal university to study solutions offered by their company in the case of a CIFRE or by the institution on their work site.

The JCE PhDs, financed by the Burgundy region are totally exempt.

The training modules are distributed into three parts:

- *General education* including language training for business, scientific culture, organizational activities;
- *Toolkit* providing specific training : the content may be used directly to help the thesis: theoretical training, technology and communication;
- *Science* courses covering all the state of art in the field of the thesis (courses, seminars, summer school).

The student must choose a set of training modules based on its professional project (integration project at the end of the thesis). The Graduate School offers a list of training modules (see the website of the school) that relies on institutions and doctoral services of the universities. These services manage the most modules in the parts *General Education* and *Toolkit*.

At the beginning of each year of the thesis, the student completes the *individual training program* application in consultation with the supervisor. The selected content can be revised each year based on the evolution of the professional project of the student. The science part will be left partially or totally blank and completed during the year (note, however, each new module must be cleared in advance by the ED).

To participate to a considered module in the *individual training plan*, the student must register to this module (in advance): see the ED website. The student must prove that he participated to the module with a certificate (eg attendance sheet), signed by the instructor.

\* *The Federal University is composed of the Université de Bourgogne, Université de Franche-Comté, and Université Technologique de Belfort Montbéliard.*



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See <http://ed-spim.univ-fcomte.fr> to complete this form.

**Pay attention : you must register to each module (see ED SPIM website).**

New modules must be cleared in advance by the ED SPIM.

Training modules followed during my PhD thesis :	Year	Number of hours

Training modules considered during the remainder of my PhD thesis :	Year	Number of hours
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## General education – 20h mini :

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## Toolkit – 20h mini :

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## Science – 40h mini :

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TOTAL : \_\_\_\_\_

Comment and opinion ED :